

North Burns Cemetery Business Meeting. May 20, 2023

Vice President Steve Kennemer called the North Burns Cemetery meeting to order. Eleven members were present. President Chris Ruiz was delayed traveling and was not present.

Secretary's Report:

On May 1, 2023, the 2023 meeting notice was mailed to all members of record. The annual meeting was held on May 20, 2023, at 1:30 pm at the Burns Flat Church of Christ.

Minutes of the 2022 meeting were posted on the internet on June 2, 2022. The minutes were reviewed. Glen Shinn moved to approve the minutes as read. Deborah Shinn seconded the motion. The 2022 minutes were approved as read. The Cemetery has issued Certificates of Purchase to document spaces purchased and inter-family transfers. Five certificates were issued covering thirteen purchased spaces. In addition, two certificates covering three transfers between family members were issued.

Treasurer's Report:

The 2022-23 operating expense and income statement resulted in a net worth increase of \$5,746.80. Mineral royalties and donations contributed to a higher-than-usual income. A summary of transactions was distributed to attendees. Glen Shinn moved to accept the treasurer's report. Cheryl Adams seconded the motion. The report was approved.

Superintendent's Report:

Billy Hall mowed the Cemetery three times in 2022 for \$425.00 each. Daniel Harris mowed twice for \$450.00 in 2022 and once in 2023. The Cemetery was sprayed for weeds @ \$425.00. The grounds' maintenance expenses were low due to a dry year. The Cemetery looks good for the upcoming Memorial holiday.

Old Business:

A financial budget was created for 2022. This budget was discussed and compared with actual expenditures. Significant differences were noted resulting from both unbudgeted income and expense savings. This data will be used to improve future budget projections.

Glen Shinn reported on the charitable tax status for the Cemetery. The IRS lists the North Burns Cemetery Association as a charitable organization. The IRS website (<https://apps.irs.gov/app/eos/>) lists the status of recognized entities.

New Business:

As an aid for planning and to improve the visibility of cemetery finances, a budget will be published.

A review of the cemetery website was presented. Several tools are provided for locating graves, as well as timely maps and a grave directory. In addition, the internet server storage is provided free of charge by flash-link.com.

After a discussion regarding collecting and disposing trash, Wilma Reeves moved to replace the trash barrels with a suitable trash container. Cheryl Adams seconded the motion. The motion passed.

Election of Board Members:

In addition to the reelection of the current board, David Watson was nominated to serve as a member. A motion to approve was made by Cheryl Adams and seconded by Wilma Reeves. Motion passed.

Wilma Reeves moved to adjourn. David Watson seconded the motion. Motion passed.

Terry L Shinn



Secretary

http://www.cottonboll.com/north_burns_cemetery/

<https://www.facebook.com/NorthBurnsCemetery>

Board Officers 2023 - 2024

- Chris Ruiz, President (580) 330-2781
- Steve Kennemer, Vice President (580) 243-7859
- Beverly Mullins, Treasurer (580) 331-8655
- Terry L. Shinn, Secretary (713) 213-5106
- David Watson, Member (405) 761-1336

North Burns Cemetery Proposed Budget 2023-2024			
Category	Bank of Western Oklahoma	Farm Bureau	Total
INCOME			
Cemetery Plots	\$300	\$0	\$300
Donation	\$2,300	\$0	\$2,300
Grave Marking	\$100	\$0	\$100
Interest Inc	\$24	\$1,708	\$1,732
Minerals (Oil & Gas)	\$2,178	\$0	\$2,178
EXPENSE			
Bank Charge	(\$17)	\$0	(\$17)
Grounds Maintenance	(\$4,033)	\$0	(\$4,033)
Insurance	(\$333)	\$0	(\$333)
Rent	(\$96)	\$0	(\$96)
Tax Preparation	(\$110)	\$0	(\$110)
TOTALS	\$313	\$1,708	\$2,021