

North Burns Cemetery Business Meeting. May 18, 2019

Secretary's Report:

The 2018 meeting minutes were mailed to all members May 1, 2019, along with a notice of the annual meeting to be held on May 18, 2019, at 1:30 pm at the Burns Flat Church of Christ, ½ mile S. of Burns Flat, OK.

Deborah Shinn-Melsh made a motion to accept the Secretaries report, seconded by Cheryl Adams and was approved by a unanimous vote.

Twenty-seven area funeral homes were notified by mail of the cemetery rules and fees in June 2018.

Treasurer's Report:

The 2018 operating expense and income statement resulted in a net worth increase of \$5,849.60. A summary of transactions was distributed. Glen Shinn made a motion to accept the treasurer's report, and Steve Kennemer seconded the motion which was approved by a unanimous vote.

Steve Kennemer addressed the issue of having money invested in accounts with only one institution. Historically, the cemetery has had money invested in multiple institutions for reasons of financial stability. The discussion considered moving \$5,000 to a new account. A motion was made by Glen Shinn, and seconded by Steve Kennemer to transfer funds to an interest-bearing account. The treasurer will investigate and advise the board as to available options.

Old Business:

Members of the board investigated the cost to replace the three birdhouses and determined the cost to be excessive, given the cemetery budget. Chris Ruiz made a motion to continue to study the birdhouse alternatives. Steve Kennemer seconded the motion which was approved by unanimous vote.

New Business:

The wet weather over the past year has caused many graves to settle requiring filling. The reserve of fill dirt has been exhausted. Steve Kennemer made a motion to purchase a load of fill sand and seconded by Glen Shinn. The motion was approved by unanimous vote.

A mapping utility has been created providing tabulated direct measurements for all previously unmarked lot corners with referenced to survey pins. This utility is posted on the website for easy access to be used by the board when siting new graves and markers.

The existing pins were installed at the time of the last survey by the registered engineer Paul Hughes and filed with the Washita County Clerk on June 27, 1974.

Over the years some of the pins have been covered with dirt and road work making them very difficult to find. A task to address this issue should be considered with the possibility of contracting for an updated survey and improved means of locating lots, including cost considerations, by all board and general members.

Wilma Reeves complimented on the overall appearance and condition of the cemetery. The members agreed.

Discussion supported the re-election of the current board members. A motion was made to approve by acclamation was made by Wilma Reeves and seconded by Debbie Black McHenry. Motion passed.

A motion was made to adjourn by Chris Ruiz and seconded by Cheryl Adams. Motion passed.



Terry L Shinn
Secretary

Board Officers 2019 - 2020

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|----------------------------------|----------------|
| • Chris Ruiz, President | (580) 330-2781 |
| • Steve Kennemer, Vice President | (580) 243-7859 |
| • Beverly Mullins, Treasurer | (580) 331-8655 |
| • Terry L. Shinn, Secretary | (713) 213-5106 |
| • Christina Schneberger, Member | (580) 243-7215 |