

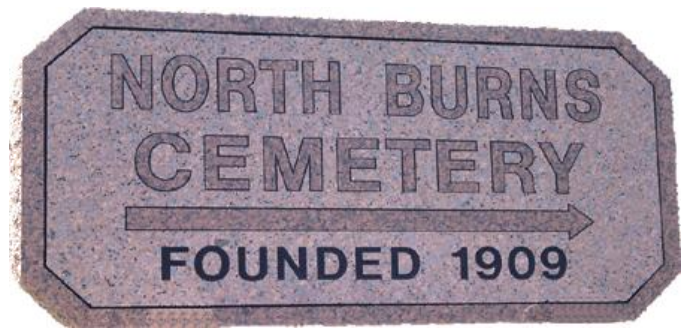
North Burns Cemetery Association

P.O. Box 25 Burns Flat, Oklahoma 73624

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Minutes, Cemetery Board Meeting - May 27, 2012

The North Burns Cemetery met on the above date at 1:30 p.m. President Steve Kennemer opened the meeting with a prayer asking for a blessing for the committee members who conducted business on behalf of the North Burns Cemetery and for those who have lost loved ones during this past year.

Everyone extended their sympathies to Steve and Connie for the loss of Carl Kennemer. Carl's funeral will be held on May 28 at 11:00 a.m.

Terry Shinn made a motion which was seconded by Patricia Dickson to approve the minutes as published in the mailing. Motion was approved.

The financial statements were reviewed. Terry Shinn made a motion which was seconded by Chris Ruiz to accept the financial statements as submitted. Motion was approved.

Terry Shinn stated he will complete the necessary documents with IRS for the 2011 tax reporting which is due in September 2012.

Cheryl Adams will contact Bank of Western Oklahoma and Legacy to check on interest rates for CDs. At this time Edward Jones is offering ½%. If either bank exceed Edward Jones rate, the money will be moved.

Association wishes to let the Burns Flat Coop know how much we appreciate the space provided by their internet service for the cemetery business. Also we appreciate Steve Kennemer for marking the burial spaces, Connie Kennemer for keeping those records and Terry Shinn for keeping maps and registers current.

After a great deal of discussion, Connie Kennemer made a motion which was seconded by Patricia Dickson to remove all flower/decorations from the cemetery grounds after June 10. The motion was approved. The mowers have agreed to remove the flowers for \$100. Cheryl Adams will advise the mowers that their quote has been accepted and that they can remove additional flowers/decorations throughout the mowing season. Also Cheryl will ask the mower to let Steve Kennemer know when the dumpster is full. Cheryl will also notify the surrounding funeral homes that flowers/decorations should not be brought to the grave site.

The discussion on the fence will be tabled until the next annual meeting. This will give us a year to evaluate whether the removal of the flowers/decorations is the solution to the problem of them blowing onto adjoining fields.

Terry Shinn has made sales and burial entries on the maps he submitted to the board members.

New business:

Terry Shinn made a motion to pay the premium on the insurance policy. Patricia Dickson seconded the motion which was approved.

State of Oklahoma workers comp allows family/individual companies to work under a separate umbrella at no cost. Cheryl will check on this prior to next year.

The cost of each cemetery plot was discussed. Patricia Dickson made a motion which was seconded by Terry Shinn to increase the cost from \$100 to \$150 per plot effective July 1. Motion carried. The possibility of having a section designated for selling individual spaces was table until next year's meeting.

Deborah Shinn brought information about becoming a federally recognized not for profit charitable 501C organization. After discussing this option, the committee decided to retain our current status.

Cheryl discussed the need for checks in excess of \$500 to have a two signature requirement. Connie Kennemer made a motion which was seconded by Deborah Shinn for this requirement to be printed on checks for the cemetery business. Motion unanimously approved.

The family of Russell and Opal Shinn purchased and installed a new flag pole. This donation is greatly appreciated.

Meeting adjourned.

Submitted by:

A handwritten signature in cursive script that reads 'Cheryl Adams'.

Cheryl Adams, Secretary-Treasure

Officers and members:

- | | |
|----------------------------------|----------------|
| • Steve Kennemer, President | (580) 674-3212 |
| • Terry L. Shinn, Vice-President | (713) 213-5106 |
| • Cheryl Adams, Treasurer | (580) 562-4151 |
| • Connie Kennemer, Member | (580) 674-3212 |
| • Chris Ruiz, Member | (580) 330-2781 |