

North Burns Cemetery Association

P.O. Box 25 Burns Flat, Oklahoma 73624

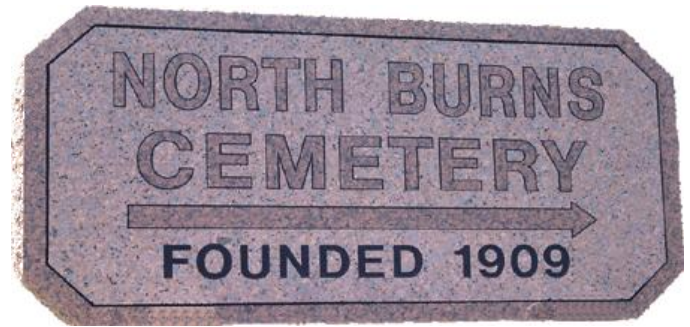
2 Mi South & ½ Mi West of Burns Flat, Oklahoma

www.cottonboll.com/~north_burns_cemetery

north.burns.cemetery@gmail.com

Minutes, Cemetery Board Meeting

May 24, 2009



Steve Kennemer called the North Burns Cemetery Association Annual Meeting to order at 1:30 pm on Sunday May 24, 2009. Connie Kennemer made a motion to approve the minutes as written. Terry Shinn seconded the motion, which was approved.

The financial statements were reviewed as printed. Terry Shinn made a motion to delegate Cheryl Adams to manage the cemetery money and invest with banks, guaranteed annuities, or certificates of deposit for the greatest return for the cemetery. Connie Kennemer seconded the motion which was approved by all.

Elvin Leverton passed away on May 23, 2009. Elvin has been very supportive in the financial affairs for the cemetery which has been greatly appreciated. We will miss Elvin.

It was also noted that J.K. Webb who served on the Cemetery Board passed away this last year.

We have required two signatures for withdrawal of funds with Farm Bureau. The signatures on file are Steve Kennemer, Elvin Leverton, and Cheryl Adams. The three people listed in the Bank of Western Oklahoma are Steve Kennemer, Bertha Richmond and Cheryl Adams. Everyone agreed to have the names of these accounts as Steve Kennemer, Terry Shinn, and Cheryl Adams. Terry will sign the cards at Farm Bureau and Bank of Western Oklahoma.

Old Business – The consideration of a change in the association bylaws to collect selected information from the current notification of internment and to designate selected information as optional was discussed. Membership decided to leave as is.

Burial spaces sold and internments per the attached were discussed. Terry Shinn will update the map on the web site.

Mailing addresses and e-mail addresses were discussed. Carl Kennemer made a motion to post addresses on the website and request e-mail addresses to send notification of meetings to save money in the mailing of meeting notifications. The motion was seconded by Terry Shinn and approved by all.

A back-up for Terry Shinn in maintaining the cemetery maps and website was discussed. Chris Ruiz was approved to serve as Terry's back-up.

Terry Shinn made a motion for adjournment which was seconded by Lois Kennemer and approved by all.

Meeting Adjourned.

Submitted by:

A handwritten signature in black ink that reads 'Cheryl Adams'.

Cheryl Adams, Secretary-Treasurer

The officers and members are as follows:

- Steve Kennemer, President
- Terry L. Shinn, Vice-President
- Cheryl Adams, Secretary-Treasurer
- Bertha Richmond, Member
- Chris Ruiz, Member

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May 24, 2009

Agenda May 30 2010

Call Meeting to Order

Approve Minutes

Approve Financial Statements

Old Business:

- Signatures on Bank of Western OK and Farm Bureau.

New Business

- Special thanks to Connie Kennemer for obtaining tracking burials this last year.
- Burial updates to the cemetery map.
- Update signatures on Edward Jones.

Banking Summary	
5/1/2009 through 4/30/2010	
Category Description	5/1/2009- 4/30/2010
INCOME	
Donation	535
Interest Inc	2,133.67
Minerals (Oil & Gas)	765.1
TOTAL INCOME	3,433.77
EXPENSES	
Annuity	12,439.68
Grounds Maintenance	1,675.00
Insurance	
Other Insurance	276
TOTAL Insurance	276
Mowing	4,475.00
Postage	73.98
Rent	100
TOTAL EXPENSES	19,039.66
TRANSFERS	
FROM Bank of Western Oklahoma	14,000.00
FROM Edward Jones	15,000.00
TO Bank of Western Oklahoma	-15,000.00
TO Farm Bureau	-14,000.00
TOTAL TRANSFERS	0
OVERALL TOTAL	-15,605.89