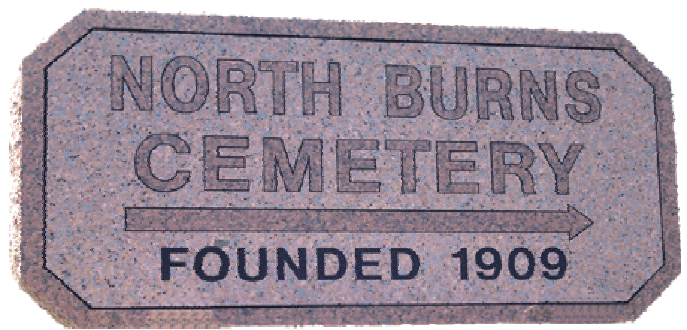


# North Burns Cemetery Association

P.O. Box 25 Burns Flat, Oklahoma 73624

2 Mi South & ½ Mi West of Burns Flat, Oklahoma

www.cottonboll.com/~north\_burns\_cemetery/



Minutes, Cemetery Board Meeting - May 28, 2006

Steve Kennemer called the North Burns Cemetery Association Annual meeting to order at 1:30 p.m. on Sunday, May 28, 2006.

J.K. Webb made a motion to approve the minutes as published. Bertha Richmond seconded the motion, which was approved by all.

The financial statement, also published in the last mailing, was discussed. There were no questions.

Burials since May 2005 were discussed. They are as follows:

- Marlyn D. Dacus – Block 3, Lot 69, Space 1
- Juanita Kinney Nagel – Block 2, Lot 42, Space 2
- Nora Ann Powers – Block 2, Lot 42, Space 4

Sale of burial spaces was discussed. Cheryl Adams stated there have been no sales since May 2005.

Steve Kennemer stated that Donald DePriest's body had been removed from the cemetery. Cheryl Adams received a letter from Ruth DePriest donating Block 2, Lot 33, Spaces 1-4 back to the cemetery. This should free up those spaces and should be annotated on the map.

Terry Shinn distributed a copy of the Association's Rules and Regulations with addenda from previous years minutes listed at the end. Terry reviewed each addendum individually with the association members. This should bring the Rules and Regulations for the Association up to date.

Terry Shinn will notify the funeral homes in Clinton, Cordell, Elk City, and Lone Wolf of the request to complete the Notification of Internment when a burial is made. This information is on the web page and may be completed on line and e-mailed directly to Terry Shinn who will maintain a file of all future burials.

Cheryl Adams will request the funeral homes responsible for the above listed burials, complete the Notification of Internment prior to next year's meeting and forward to Terry Shinn.

Chris Ruiz stated he had a new cell phone number of (580) 330-2781. Terry Shinn will make the necessary changes on the Notification of Internment form.

The total number of positions on the cemetery board was discussed. Elvin Levertton made a motion to amend the rules to increase the maximum number from five to six. Chris Ruiz seconded the motion, which was approved.

Offices for 2006 were discussed. J.K. Webb made a motion to maintain the same board members in their current positions. Bertha Richmond seconded the motion, which carried. The officers and members are as follows:

We appreciate Terry for arranging for the "NetPostMailing", reviewing the Rules and Regulations, designing of the Notification of Internment form, etc. We also appreciate the space the BF Coop is providing for our web page and Connie Kennemer for obtaining permission, key etc for the use of the BF High School cafeteria.

The last few years Roy & Mary Parkhurst have done a great job mowing the cemetery. Mary is retiring and we appreciate the job she has done.

J. K. Webb made a motion to approve Steve Kennemer to determine the fair rate for mowing the cemetery in the future and to use his discretion in obtaining a suitable company/person to complete the job. Chris Ruiz seconded the motion, which was approved. At this time Steve has made arrangement for Kellin Sheets to mow at a cost of \$200 per mowing.

Carl Kennemer made a motion to adjourn the meeting. Patricia Dickson seconded the motion, which was approved.

Meeting adjourned.

Cheryl Adams

The officers and members are as follows:

- Steve Kennemer, President
- J.K. Webb, Vice-President
- Cheryl Adams, Secretary-Treasurer
- Elvin Levertton, Member
- Bertha Richmond, Member
- Chris Ruiz, Member

## Agenda 5/27/2007

Approval of minutes per mailing  
Questions/Approval of Financial Statement  
Old Business

- Terry Shinn –notify funeral homes in Clinton, Cordell, Elk City, and Lone Wolf of request for Notice of Internment forms to be completed upon each burial.
- Cheryl Adams request Notice of Internment forms to be completed for Marilyn Dacus, Juanita Kinney Nagel, and Nora Ann Powers
- Update of map
- Investment of monies.

New Business

- Sale of Burial Spaces
- Burials since May 2006
- Approval of 2007-08 Officers/Board Members

## PROFIT & LOSS STATEMENT

5/01/2006 - 5/01/2007

### INCOME

Donation	\$590.00
Interest Inc	\$3,518.43
Minerals (Oil & Gas)	\$895.15
Sale of Cemetery Lots	\$1,200.00
<b>TOTAL INCOME</b>	<b>\$6,203.58</b>

### EXPENSES

Chemical	\$60.30
Insurance	\$151.00
Misc	\$708.06
Mowing	\$2,500.00
Rent	\$30.00
Post Office Box Rent	\$26.00
<b>TOTAL EXPENSES</b>	<b>\$3,475.36</b>
<b>TOTAL INCOME - EXPENSES</b>	<b>\$2,728.22</b>

ASSETS	
Cash and Bank Accounts	
Cemetery Checking	\$6,149.92
Edward Jones 5 yr CD	\$40,000.00
Farm Bureau Annuity	\$43,168.38
<b>TOTAL Cash and Bank Accounts</b>	<b>\$89,318.30</b>
<b>TOTAL ASSETS</b>	<b>\$89,318.30</b>
<b>LIABILITIES</b>	<b>\$0.00</b>
<b>OVERALL TOTAL</b>	<b>\$89,318.30</b>