

North Burns Cemetery Association

P.O. Box 25 Burns Flat, Oklahoma 73624

2 Mi South & ½ Mi West of Burns Flat, Oklahoma

www.cottonboll.com/~north_burns_cemetery/



Minutes, Cemetery Board Meeting - May 30, 2004

Steve Kennemer called the North Burns Cemetery Association Annual meeting to order at 1:30 p.m. on Sunday, May 30, 2004.

Terry Shinn made a motion to approve the minutes per mailing. Roy Duncan seconded the motion, which was approved by all.

Deborah Shinn made a motion to approve the Financial Statements per mailing. Roy Duncan seconded the motion, which carried.

We appreciate Terry Shinn getting the letters to funeral homes and cemetery associations requesting contact of board members prior to digging or placing a stone.

We also discussed using "NetPost Mailing" for mailing the annual letter, minutes and financial statements for next year's meeting.

Terry Shinn has worked on updating the map. There is some missing information on sale of lots etc. Cheryl Adams will e-mail Terry with information on the sale of spaces. Terry and Patricia Dickson will verify map information.

The Cemetery Rules and Regulations were discussed with no action taken. Terry and Patricia will work on summarizing the minutes for approval of the board at a later date. These rules and regulations should be distributed to local funeral homes to provide to families at the time the space at the cemetery is needed.

The web site was discussed briefly. Cheryl Adams will talk with BF Coop on a cost for a web page on their network.

Cheryl did not obtain interest rates from financial institution because of the time between the renewal of the certificate and the current date. Roy Duncan made a motion to have Cheryl Adams purchase a Certificate of Deposit where she can get the best interest rate. Elvin Leverton seconded the motion, which was approved.

We appreciate Steve Kennemer repairing the stones and fence and marking all new burial spaces this past year.

Roy Duncan made a motion to retain the board members as follows:

- Steve Kennemer, President
- J.K. Webb, Vice-President
- Cheryl Adams, Secretary-Treasurer
- Elvin Leverton, Member
- Bertha Richmond, Member

Terry Shinn seconded the motion, which carried.

Lois Kennemer made a motion to have the meeting at the Burns Flat Church of Christ building on May 29, 2005 with lunch at 12:30 and business meeting at 1:30. Motion was seconded by Roy Duncan and approved by all.

Roy Duncan made a motion to adjourn the meeting. Terry Shinn seconded the motion, which was approved by all.

Meeting adjourned.

Cheryl Adams

Agenda 5/29/2005

Approval of minutes per mailing.

Questions/Approval of Financial Statement.

Old Business:

- ♦ Burials since the last meeting.
- ♦ Spaces sold since last meeting
- ♦ Update of map
- ♦ Cemetery Rules & Regulations
- ♦ Web Site
- ♦ Report on CD- Great Plains
- ♦ Officer for FY2006

New Business

- ♦ Reinvestment of monies from 5-year CD

PROFIT & LOSS STATEMENT	
5/01/2004 - 5/1/2005	
INCOME	
Donation	\$535.00
Interest Inc	\$4,666.55
Minerals (Oil & Gas)	\$843.66
TOTAL INCOME	\$6,045.21
EXPENSES	
Checks	\$0.00
Fertilizer	\$125.54
Insurance	\$149.00
Misc	\$646.43
Mowing	\$2,500.00
Post Office Box Rent	\$24.00
Postage	\$39.22
TOTAL EXPENSES	\$3,484.19
TOTAL INCOME - EXPENSES	\$2,561.02

ASSETS	
Cash and Bank Accounts	
Cemetery Checking	\$8,437.05
Edward Jones 5 yr CD	\$56,000.00
Great Plains 1yr CD	\$15,703.64
Savings	\$2,113.39
TOTAL Cash and Bank Accounts	\$82,254.08
TOTAL ASSETS	\$82,254.08
LIABILITIES	\$0.00
OVERALL TOTAL	\$82,254.08