

# North Burns Cemetery Association

## *Rules and Regulations*

### 1. **Membership and Meetings:**

- Membership includes lot owners and their heirs.
- Annual meetings are held in May for electing officers, adopting rules, and addressing cemetery-related matters.
- Extraordinary sessions can be called for rule changes or other important matters.

### 2. **Board of Trustees:**

- The association is governed by a board of trustees.
- The board includes a President, Vice-President, Secretary, and Treasurer, elected annually.

### 3. **Cemetery Supervision:**

- The board oversees cemetery operations.
- A Sexton may be appointed to assist in supervision.

### 4. **Sexton's Authority:**

- The Sexton enforces rules, maintains order, and oversees work, materials, and visitors.
- The Sexton collects fees, with board members assisting in collections.

### 5. **Voting Rights:**

- Each lot owner has one vote, and heirs may vote in place of the owner.

### 6. **Rules and Regulations:**

- Rules and regulations are attached to the by-laws.
- Temporary rules can be passed in emergencies, subject to association ratification.
- The board maintains ownership and detailed burial records.

### 7. **Transfers and Assignments:**

- Lot transfers require board consent and endorsement on the transfer document.

### 8. **Grave Usage:**

- One interment per space, with exceptions for one additional cremains or two cremains per space. All burials must be permanently marked.
- Joint lot owners may grant permission for non-family burials without compensation.
- Lots can only be used for the burial of the human dead.

### 9. **Monument Requirements:**

- Foundations are required for tablets, monuments, or mausoleums.
- Stonework must have lot owner consent.
- Interments must have a permanent marker.
- Structures above ground must use approved materials.

# North Burns Cemetery Association

## *Rules and Regulations*

### **10. Lot Marking and Decorations:**

- No fences, structures, or advertisements are allowed on lots.
- Trees require board consent; flowers, shrubs, and cut flowers are allowed.
- Lots cannot be filled above established grade.

### **11. Option Expiry:**

- Unpurchased lots with expired options may result in the removal of bodies with proper notice.

### **12. Maintenance and Removal:**

- The board may remove items conflicting with rules or the cemetery's appearance.
- No advertisements are allowed on or near the cemetery.

### **13. Work Permissions:**

- Parties must obtain permission from lot owners and the board before starting work.

### **14. Visitor Guidelines:**

- Prohibitions against gathering flowers, damaging property, or bringing dogs or firearms.
- Hunting is strictly prohibited.
- Decorum and proper behavior are expected from all visitors.

### **15. Enforcement and Changes:**

- Officers and agents can remove violators.
- Rules and regulations can be amended by the board and the association.

### **16. Financial Matters:**

- Prices for lots and fees for services are set by the board.
- Prices for lots must be paid in advance or under agreed terms.

### **17. Siting of Graves and Markers:**

- Select lot corners have permanent location pins.
- Authorized personnel are required to locate graves and markers.

# North Burns Cemetery Association

## *Approved Cost & Expense Schedule*

Category	Amount	Memo/Notes
Burial Space	\$150.00	Cemetery Space Charge
Grave Marking Fee	\$50.00	Cemetery Marking Fee
Grounds Maintenance	(\$450.00)	Cemetery Mowing
Great Plains Lawn Service	(\$475.00)	Cemetery Spraying
Grounds Maintenance	(\$100.00)	Cemetery Cleanup Charge
Bank Of Western Oklahoma	(\$30.00)	Bank Box Rental
USPS	(\$70.00)	USPS Box rent
Tax Preparation	(\$137.00)	Tax Preparation
Farm Bureau	(\$38.00)	Membership Dues
Farm Bureau	(\$500.00)	Insurance, Liability
Great American	(\$650.00)	Insurance, D&O Liability
Bank Charge	(\$17.43)	Banking Checks
Supplies	(\$100.00)	Paint, Bird Houses etc.

### **PRICE AND COST OF SERVICE FEES**